

**Teaching Experience**

Please list in chronological order, latest first.

Location, Type of Organization	Duration	Full/Part time	Subject(s) taught

**Personal Statement**

Please attach a typed response of no more than 300 words to the following questions:

Describe your past experiences, including, if possible any teaching experience you might have, and relate your current interest in becoming a teacher with these experiences.  
 Describe what you hope to gain from the Boston Academy of English Certification course.

**General Admission Requirements**

I have enclosed a \$150 check drawn on a U.S. bank for the non-refundable application fee.  
 I would like the \$150 non-refundable application fee to be charged to the following credit card:  
 Visa    American Express    Mastercard    Discover

Card Number	Expiration date	Amount
Signature		

I have arranged for a copy of my transcripts to be sent to the Boston Academy of English.

**Acknowledgements**

I understand that the BAE TEFL Certificate program does not provide Massachusetts State (public school teaching) certification.  
 I have read and understand the information provided by Boston Academy of English. I am aware that the \$150 Application Fee is non-refundable. I understand and acknowledge the expenses for attending the TEFL Certificate Program and fully understand the refund policy. I understand that a processing fee of \$25.00 is charged for returned checks.  
 I understand that this application and any supporting documents I have submitted will not be returned to me. I verify that all of the information in this application is accurate.

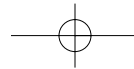
Signature	Date

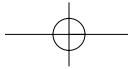


Certificate in Teaching English as a Foreign Language Program (ctefl)

Learn to teach English around the world at the Boston Academy of English

www.bostonacademyofenglish.com





ABOUT OUR PROGRAM

This program is designed for anyone who is interested in an exciting career teaching English in an international setting. If you are a mid-career professional, a recent college graduate, or an experienced teacher looking for some technical background to complement your work, our program is the right one for you.

The Boston Academy of English is the home of the most academically rigorous and respected English language programs in the greater Boston area, and our Certification course is a partner to both excellence; and fun!

We have two programs: a four-week intensive program and a twelve-week Saturday program. Both programs include the foundations of teaching (Philosophy of Teaching, History of EFL, and Linguistics), instructional strategies and techniques. In addition, we provide ample opportunity for student teaching experience. You will find that as you finish our program and begin to look for teaching positions, this hands-on experience will give you an edge over other candidates.

Who

Participants in our program must have at least a bachelor's degree, with a minimum of 3.0 GPA. If you were educated at a non-English speaking institution, you must have a score of 600 or above on your TOEFL exam.

Faculty

Two trainers will run your classes and your observations. Our trainers have Master's degrees in Education, and extensive experience teaching English in diverse settings.

Courses

Introduction to Teaching, Linguistics, Pedagogy, English Grammar for Teachers, Classroom Management, Instructional Strategies, Lesson Planning, Classroom Activities, Practice Teaching, Round Table Discussion

Teaching Practicum

Our course includes a teaching practicum that provides students with the opportunity to apply the methodologies learned during class. In addition to the trainers observing classes and giving feedback to the participants, participants will observe each other. Peer observation is very effective in both developing techniques and creating ideas.

Class Size

Our classes do not have more than ten trainees. We keep the class size small so that our trainees can receive individual attention from our teachers.

Job Placement Assistance

Our trainers will spend time helping you find a teaching position upon completion of our course. Resume writing techniques, interview preparation and Internet job searches are included in the Job Placement Assistance.

Need more Information

Contact: Melanie Myers, Academic Director  
 Phone: (617) 338-6243  
 Email: mmyers@bostonacademyofenglish.com



Application for Admission

Boston Academy of English  
 TEFL Certificate Program 2003

Personal Information

Please type or print neatly.

Last name, first name	
Place of birth	Date of birth
First language	E-Mail
Permanent Address	
Present Address	
Permanent telephone	Present telephone
Program Date you want to attend	How did you hear about us? (Please circle the one that applies.) MBTA Transition Abroad Newspaper Internet: Where? _____

Education

Please list in chronological order, latest first

College/University		
Major	Degree Awarded	Date
College/University		
Major	Degree Awarded	Date
College/University		
Major	Degree Awarded	Date

Languages

Language studied	Length of study	Level of proficiency (check one) <input type="checkbox"/> Beginner <input type="checkbox"/> q
Intermediate		
Language studied	Length of study	Level of proficiency (check one) <input type="checkbox"/> q Beginner <input type="checkbox"/> q
Intermediate		

